



Lead time & process flow



Acceptance of quotation / Deposit paid / Final measurement

Final measurement completed – Documents prepared



Signed documentation required

Quotation - Floor plan - Shop drawings - Perspective drawings

Appliance sizes confirmed - Colours required

(Universal Kitchens cannot begin processing order until all is received & complete)

Office administration (±7 days)

Procurement of materials

email confirmation of manufacturing started

WhatsApp group created



WhatsApp group (Created by Representative)

Updates from Universal Kitchens regarding:

Manufacturing process, Delivery dates, Installation, Material delays, Site progress / readiness from customer,

Participation Yes No

Please respond to email confirmation of manufacturing with any additional participants

Manufacturing (4 – 8 weeks)

Lead time may vary due to materials used, current factory workload & availability of raw materials.



Delivery

Site needs to be watertight and lockable. Windows installed, flooring complete, plastering & Rhinolite complete. 1st coat of paint on walls. Ceilings must be installed, Rhinolite and 1st coat of paint applied.

Name: _____ Signature _____ Date: _____